



Client Material Log

The purpose of this form is to keep a log of all Client Materials coming and going from Netring's possession. A record is made on this form, and a receipt for the Materials is given to the client when a client leaves something with Netring (a CD-ROM, Brochure, Photographs). When we hand over the materials back to the client, we ask the client to sign and date this form, as proof for us that the materials were given back.

Description of materials	Signed as returned	Return date